

Tra c Violation?

Douglas County Tra c Safety Program

communityeducation@parkland.edu
parkland.edu/tsp | 217/353-2104

AM I ELIGIBLE?

Please answer the following questions:

1. In the 12 months preceding the date of this ticket, have you been convicted of any moving violations in Illinois? Yes No
3. Was your ticket marked with "Court Appearance Required?" Yes No
4. Do you have a Commercial Driver's License (CDL)? Yes No

If you answered YES to any of the questions above you are NOT eligible for the program. Call us!

WHAT ARE MY OPTIONS?

Unless otherwise specified, you generally have three options:

1. Plead guilty and pay the fine, online, by mail or in person, without going to court. A conviction will be entered on your driving record.
2. Plead not guilty and request a trial. For options 1 and 2, follow the directions on your tra c ticket.
3. Plead guilty, pay the fine, and request the Tra c Safety Program. You do not have to appear in court and a conviction is not entered on your driving record if you complete the program. Eligibility requirements apply. For option 3, carefully read this brochure and follow the registration instructions in section 7.

HOW DOES THE PROGRAM WORK?

To successfully complete the program, you must:

1. Participate in a four-hour National Safety Council defensive driving course no later than 120 days from the date the plea of guilty is recorded at the court.
2. Obey all tra c laws and avoid any further convictions during court supervision, which begins the date your plea of guilty is recorded at the court and continues for 180 days.
3. You must complete the program, and you must not violate tra c laws during court supervision, or a conviction will be entered against you and reported to the Secretary of State to be included on your driving record. Your program fee will be forfeited.

HOW MUCH DOES THE PROGRAM COST?

The instructor-led class at Parkland College is \$49.

The self-paced online program is \$69.

If you choose an alternate location, the cost is \$49 plus that location's class fee.

WHERE CAN I TAKE MY COURSE?

1. Parkland College (instructor-led) \$49:
Follow the registration instructions in Section 7. Class is held at Parkland College Community Education on Mattis, not on Parkland's main campus.
2. Parkland College (self-paced online program) \$69:
Only available for drivers age 25 or older at the time of violation or permitted by the Court. Follow registration instructions in Section 7 and check the Parkland College Online Program option under Location and Scheduling. Once your registration is processed by the Court, Parkland College will email you access instructions about the self-paced program.
3. Alternate Location \$49+: Available at limited locations. Additional fees apply. Follow the registration instructions and check the Alternate Location option under Location and Scheduling. Once your registration is processed by the Court, Parkland will email you further instructions.

If you need to change your class assignment, you must notify Parkland College, 217/353-2104, no later than 1 business day before the class start date to avoid rescheduling fees.

If you fail to appear or if you are late for your in-person class, you must pay an additional \$49 for a new class date.

WHEN IS MY DEADLINE TO REGISTER?

Submitting your request for the Tra c Safety Program is time-sensitive. You must first wait 10 days after receiving your violation. After 10 days have passed, the deadline to deliver your materials to the court is three days prior to your court appearance date (noted on the bottom half of the front side of the ticket in the "Court Place/Date" section).

REGISTRATION INSTRUCTIONS

You must pay your tra c ticket AND register for the Tra c Safety Program at the same time. Choose one of the following ways.

Registration (in-person or by mail):

- Sign the Appearance, Plea of Guilty, and Waiver portion of your tra c ticket.
- Complete Section 8 - Tra c Safety Program Registration portion of this form.
- Read and sign Section 9 - Plea of Guilty and Application for Court Supervision portion of this form.
- Submit your tra c ticket, this paper form, along with the fine indicated on your ticket, and the nonrefundable program fee (Section 4) to:

Douglas County Circuit Clerk
PO Box 50
Tuscola, IL 61953

Once processed by the Court, Parkland will email your class details.

All emails come from
communityeducation@parkland.edu

For more FAQs, please visit parkland.edu/tsp.



community education
AT PARKLAND COLLEGE

1315 North Mattis Avenue, Champaign, IL 61821-881



TRAFFIC SAFETY PROGRAM REGISTRATION

Complete all fields in ink and print clearly.

Name

Last First Middle

Current Mailing Address

Street/Apartment/Unit# City State ZIP Code

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